



December 2012

## Building Division Newsletter

### HIGH TECH CHANGES TO MAKE YOUR LIFE EASIER!

We've come up with an online tool to help us all! You can even do this from your Smart Phone!

With your 2013 Contractor's Registration you can access our permits & inspections! Your user name is your e-mail (so make sure everyone knows which e-mail you are using) and your password will be the registration number we assign to you. Go to: [BldgDiv.HilliardOhio.gov](http://BldgDiv.HilliardOhio.gov) and give it a try using the information shown in the picture below.

Once you are in you will see any open permits you have with us. The online example shows all trades, but your screen will be specific to your registration. This screen shows your permit number, the address and the date you applied. Now click on the arrow to the right of the entry and you'll see your inspection history! On the inspection screen you'll see the specifics about your inspection, most of it is self-explanatory. The CODE needs clarification. We use the first letter of these items to fill in the CODE; **A**pproved, **D**isapproved, **V**oid/Cancel, **H**old, **I**nformation, **P**ending & **C**onditional.

The information is real time, so you'll know as soon as your permit is processed or inspection is updated.



Contractor Login

Email

testcontractor@gmail.com

Password

118564

### STAFF

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**Inspection Line:** (614) 334-2466  
**Building Division:** (614) 334-2557

### Contractor's Registration Renewals

Registration forms will be available online beginning December 15<sup>th</sup>. You have the option of printing out a PDF and handwriting your information or you can select the interactive version and type your information. You can pay by check or credit card. You must use our 2013 form.

### CHANGES You Need to Know About!

**CODES:** Residential.....RCO 2009  
Electrical.....NEC 2011  
Commercial...OBC 2011

#### INSPECTIONS:

All inspections must be called in by 5pm to receive next business day inspection. Electrical inspections are still mornings only. Building inspections can be specified as Morning (9am-N) or Afternoon (1-4pm) or considered flexible if not specified. Plumbing Inspections are performed by the FCBH – call 525-3160 to schedule.